



**CALIFORNIA WORKFORCE INVESTMENT BOARD
ISSUES AND POLICY SPECIAL COMMITTEE
MEETING NOTICE**



Larry Gotlieb
Chair

Chris Essel
Vice Chair

**January 27, 2010
10:30 a.m. – 3:00 p.m.**

**California Department of Rehabilitation
721 Capitol Mall, Room 169
Sacramento, CA 95814**

Arnold
Schwarzenegger
Governor

Barbara Halsey
Director

AGENDA

- I. Welcome and Opening Remarks**
- II. Approval of November 12, 2009 Meeting Summary**
- III. Information: Training on the Workforce Investment Act and American Reinvestment and Recovery Act Activities**

Working Lunch
- IV. Discussion: Identification and Initial Prioritization of Committee Issues**
- V. Discussion: Scheduling of Future Meeting Dates**
- VI. Public Comment**
- VII. Other Business**

Meeting conclusion time is an estimate; meeting may end earlier subject to completion of agenda items and/or approved motion to adjourn. In order for the Committee to provide an opportunity for interested parties to speak at the public meetings, public comment may be limited. Written comments provided to the Committee must be made available to the public, in compliance with the Bagley-Keene Open Meeting Act, § 11125.1, with copies available in sufficient supply. Individuals who require accommodations for their disabilities (including interpreters and alternate formats) are requested to contact the California Workforce Investment Board staff at (916) 324-3425 at least ten days prior to the meeting. TTY line: (916) 324-6523. Please visit the California Workforce Investment Board website at <http://www.cwib.ca.gov> or contact Daniel Patterson for additional information.

- 1. Welcome and Opening Remarks**
Edward Munoz, Chair
- 2. Action: Approval of November 12, 2009 Meeting Summary**
- 3. Information:**
Training on the Workforce Investment Act and American Reinvestment and Recovery Act Activities
- 4. Discussion: Identification and Initial Prioritization of Committee Issues**
- 5. Discussion: Scheduling of Future Meeting Dates**
- 6. Public Comment**
- 7. Other Business**

**Issues and Policies Committee
Meeting Summary
November 12, 2009**

The first meeting of the Issues and Policy Committee was held on November 12, 2009 at 10:00am. The following members were present:

Larry Fortune	Faye Huang	Elvin Moon	Stella Premo
Barry Sedlik	Stewart Knox	Adam Peck	Richard Rubin
Audrey Taylor			

ABSENT: Ed Munoz-Chair, Victor Franco-Vice Chair

CWIB Staff

Doug Sale	Daniel Patterson	Luis Bermudez	Ken Quesada
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Others in Attendance:

Bob Hermsmeier/EDD WSD	Jose Luis Marquez/EDD WSD
Linda Rogaski/CWA	Peter Cooper/Cal Labor Federation
Kim Lewis/JVS SF	Roger Dansk/CPS Human Resources

Welcome and Opening Remarks

Doug Sale provided the opening remarks and reviewed the Agenda. He welcomed everybody to the first meeting and announced that Ed Munoz has been appointed as the Chair of the Committee by Larry Gotlieb. He provided a brief overview of some of the potential issues identified by the support staff and that there was concern that some of the issues being presented to the State Board were not being vetted through a Special Committee. The identification and prioritization of issues and actions taken by the Committee will be addressed at future meetings.

Discussion – Draft Committee Charter

The following specific comments were provided on the Draft Charter:

Purpose – include what the impetus for forming the Committee is: reaffirm connection between the State Board and the Local WIB Directors

Vice Chair to be elected by members and should be a local WIB Director

Governance (use of bylaws, attendance rules, proper voting delegates, quorum)

Additional Discussion:

- Core Issues – role of EDD and CWIB
- How is CWIB connecting to other resources and to begin thinking and acting strategically to implement vision and goals of the Strategic Plan
- The Committee should be viable and not just a pass thru of actions to the full Board
- What does the Committee want to accomplish and what are the issues and priorities
- How can the Special Committee and CWIB be of value to the Governor
- How can the Committee/State Board be informed of performance and the money spent on projects

- Review what works and doesn't work to make informed recommendations
- Use the Green Collar Jobs Council and their ability to get the ARRA funds out in programs – use their work as an example.
- Input into the use of WIA funds to leverage/effect change/act strategically
- Develop a dashboard – where the funds are going, how they are expended, performance, and the use of future funding
- Discussed expectations of attendance at Committee and Board meetings and concerns over growing non-participation of Principals due perhaps to lack of interest.
- Discussed critical importance of looking at CWIB training programs for purposes of matching skills with jobs in the emerging growth sectors rather than those becoming obsolescent.
- In line with this priority, should consider better utilization and stronger interface with Community and Vocational Schools, Secondary and Higher Education sectors.
- Several of the committee members were very concerned that neither Chair or vice chair was at the meeting
- Thought most of members felt an urgency for what we are doing is broader than the bullets list.....that it does need to be strategic
- Very significant discussion regarding the Dash Board and performance based reporting - the committee members felt this was totally missing.
- Concern that this committee was not replacing the board - should be strategic and action oriented - there was definitely a call for where is the money going and what is being funded.
- How workforce investment is linked to economic recovery, job creation and placement.....how are we also creating jobs, not just training.

Doug stated that the comments would be documented and forwarded to the Ed Munoz for their further review and action at the next Committee meeting.

Action: Rapid Response Funds Policy - American Recovery and Reinvestment Act

Bob Hermsmeier provided an overview of the current situation and the State Board's policy and events that lead to the issue being presented to the Committee. A member asked why these funds were not being applied for. Bob responded that the local boards had received their normal allocations for Rapid Response and an additional infusion of ARRA Rapid Response funds. They are continuing to apply for the WIA Additional Assistance grants, but not the ARRA money.

A member asked what happens to the funding if it is refused by a local area. ARRA funds are time limited with an expiration date of June 30, 2011. The stakeholders meeting recently held to discuss this issue unanimously agreed that this right of refusal included in the revised policy. Stewart Knox stated that in the beginning, the locals had ample funding, but the need has increased and are experiencing more layoffs. However, the process of applying for Additional Assistance grants was very cumbersome, the receipt of the funds was not timely and the request could not be modified if a new event had taken place.

This policy will temporarily resolve this issue with regards to the ARRA funding and move the funds out to the local areas to provide additional services to dislocated workers. The Committee agreed that this application process and the State Board's policy for these funds would be

reviewed to ensure that the State was not creating an obstacle to the local boards requesting these funds.

The members asked about how the funds can be used and wanted to ensure the local boards had the maximum local flexibility to use these funds in a manner consistent with WIA and to serve the job seekers.

Additional discussions occurred in the area of what types of training was available, how was the community college system positioning itself as a resource for this training and how were the local boards identifying the types of jobs that they were training for.

Larry Fortune motioned that the Draft Charter, with the necessary changes, be approved and moved to the State Board. The staff will gather the comments, make the necessary changes to the Draft Charter and it would be sent to the Committee Chair. The motion was seconded by Richard Rubin.

Other Business:

The Committee would like to see the meeting coincide with the State Board meetings. The members were reminded that currently the GCJC shared that meeting date and many of our members were also on the GCJC. There was some discussion on the use of teleconferencing for our next meeting and a brief discussion on the Bagley-Keene Act. A review of the Bagley Keene Act will be necessary to ensure our compliance with the intent of the Act is satisfied if a teleconference is used for the next meeting. Next meeting date will be scheduled with Ed Munoz and members polled for their availability. It was mentioned that the Community College System has CCC-Confer, a statewide teleconference capability that the Committee might be able to use to facilitate a teleconference meeting.

Public Comment:

Kim Lewis/JVS San Francisco: Asked that the committee designees and the state board's bylaws be followed in the conducting of our meetings.

There was no other business. The meeting was adjourned.